

## ***Memo Regarding MT3, Final Comprehensive Essay, and Final Exam***

**MT3 is Thursday Dec. 5, 7-8:30 pm, check Piazza for rooms**

**Comprehensive Essay: Due on bCourses, Wed., Dec. 11, 8:00 am (No late submissions)**

**Final Exam: Tuesday Dec. 17, 11:30 - 1:00 pm (note: only 90 minutes), RSF Field House**

### **About MT3**

MT3 will be on Thursday December 5, 7-8:30 pm. Rooms will be listed on Piazza. It will cover the material from Nov. 4 through December 4, open economy macro through the end of the course. When looking for old exam questions, look at old finals, the part that says "questions covering the last third of the course." The break in the material after MT2 moves around from term to term, so there may also be relevant questions on old MT2 exams.

### **About the Comprehensive Essay:**

A comprehensive essay question (60 points) is on the reverse side of this memo. Your essay is worth 60 points (12% of your grade, but required in order to pass the course). The essay is due Wednesday, December 11, at 8:00 am. It must be submitted via the "assignments" tab of bCourses. No late submissions accepted. No email submissions accepted. You are responsible for being sure you attach the right file. We will grade what you submit, even if you submit "the wrong file." You can re-submit multiple times before the deadline for submission. We will grade your last submission.

You can study with others but you must write your own essay. When grading, the GSIs will be distinguishing between someone who clearly understands the material and someone who "mostly gets it, usually." The clearer your essay, the better your grade.

You should write an essay, not a bulleted exam answer. You need paragraphs and sentences, an introduction and a conclusion. Run a spell-check before you submit. Grammar corrections suggested by Word are also often worth heeding. Be sure you follow the specifications at the top of the essay prompt. You must include a word count on the first page.

BCourses will compare your essay against all other submissions, papers previously submitted by you and others at any college or university, and against published material. Be sure you submit your own unique work. Be sure you cite your sources. This is a great resource (bookmark it!): <http://www.lib.berkeley.edu/research-support/cite-sources>. Economists use Chicago style. APA is ok, too.

The GSIs and Professor Olney can not pre-grade your essay. Please don't ask us to look at your outline nor read your draft. You may ask clarifying questions. Posting questions on Piazza is best because then Prof. Olney and the GSIs can post an answer there for all to see.

### **About the Final Exam:**

The final exam is on Tuesday December 17, 11:30 am - 1:00 pm, in RSF Field House. The exam is worth 40 points (8% of your grade). It is required in order to pass the course. Note that you'll have 90 minutes, not 3 hours. The final will be just 2 pages.

We will begin at 11:30 (not Berkeley time of 11:40). Please be prompt. Arrival by 11:15 is encouraged. We think you will be done in 45 minutes but you can use all 90 minutes if you like. If you are late, you must still be done by 1:00. You must arrive no later than 12:00 pm. If you arrive after 12:00 pm you won't be allowed to take the exam. Taking the final exam is required in order to pass the course.

Exam booklets (actually, this time, just one sheet of paper, double sided) will be provided. You do not need to bring bluebooks. You may bring a 3x5 card. Other than that, the exam is a closed book exam. No calculators, cell phones, or other electronic devices allowed.

If you don't complete **both** the essay & the final, you fail the course. If you want to fail or NP the course, don't write the essay or don't take the final exam or don't do both.

If the alarm is pulled, we will move outside and finish the exam by 1:00 p.m. Panicking? Talk with your GSI or Professor Olney about your situation. We can help.

If some unexpected and unavoidable circumstance prevents you from attending the final, you must contact **Head GSI Vaishnavi Surendra** by e-mail ([econ1.headgsi@berkeley.edu](mailto:econ1.headgsi@berkeley.edu)) **no later than 12:00 noon on December 17** and you must leave a phone number where you can be reached. Students who miss the final are **not** automatically entitled to an Incomplete; it depends on whether you contacted us by 12:00 noon, whether you were otherwise passing, and why you missed the final.

### **About these two assessments, generally:**

Any form of cheating whatsoever on the midterm, the essay, or the final exam will warrant an "F" in the course. A report is also sent to the Center for Student Conduct which may administer additional punishment.

Course grades are determined by summing your scores on the midterms, bCourses quizzes, section, the problem sets, and the final. Midterms are worth 300 points total; bCourse quizzes are 10 points total; section participation is worth 50 points; the total of the problem sets is worth 40 points; the essay plus final exam is worth 100 points. A maximum of 10 iClicker points can be used to bring your problem set total up to a maximum of 40 points. Students taking the course under the P/NP option must earn at least a C- in order to receive a P.

You will be able to retrieve your course grade electronically via CalCentral. You can look at your graded exam on gradescope after Dec. 23. Essays can be picked up from 530 Evans Hall after January 15. The hard copies of the exams will be shredded in January.