

October 2021

*Jesse Rothstein is looking to hire a **Research Associate (RA)** to take part in his academic and policy research. The RA will assist on projects in labor economics, the economics of education, and public policy, both academic papers and popular writing. Data analysis will be a primary component of the job. This is a full-time position on a one-year renewable contract.*

Jesse Rothstein is Chancellor's Professor of Public Policy and Economics and Faculty Director of the California Policy Lab at UC Berkeley. The RA appointment will be at the Institute for Research on Labor Employment (IRLE), and the RA will benefit from a community of researchers at IRLE, at the California Policy Lab, and throughout the university. The position may be particularly attractive to those considering graduate study in economics or public policy.

Responsibilities

- The Research Associate will assist Professor Jesse Rothstein's academic and policy research. This may include gathering, preparing, and analyzing research data; reviewing literature; editing drafts and presentations; and preparing charts, tables, and other visual aids.
- Cleans and prepares data sets, primarily from government sources, for analysis, using Stata
- Analyzes research data; prepares and summarizes information; recommends and implements statistical approaches.
- Prepares graphs, tables, and other displays of the results of research and analysis.
- Collaborates on the design, documentation, testing and implementation of research studies.
- Assists with preparation of manuscripts and presentations, including gathering references, copyediting, and confirming internal consistency.
- Assists in management of research projects, including helping to coordinate research team and/or management of data access agreements, publication agreements, and other administrative aspects of the projects.
- Assists in proposal writing
- Researches and summarizes academic and applied research

Required Qualifications

- Demonstrated quantitative skills and experience in data/statistical analysis, including analyzing large government datasets. Strong Stata programming skills.
- Ability to take initiative and manage projects with minimal supervision, including strong time management skills.
- Skills to communicate complex information in a clear and concise manner both verbally and written.
- Strong interpersonal and communication skills, including strong writing skills.
- Bachelor's degree in related area and/or equivalent experience/training.

Preferred Qualifications

- Bachelor's degree in economics, public policy, or a related field.
- Coursework and/or applied research experience in econometrics, including experience with Stata or other similar language.

Salary & Benefits

This is a full-time, 1-year contract position. Hourly rate is commensurate with experience. For information on the comprehensive benefits package offered by the University visit:

<https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html>

How to Apply

Go to <https://jobs.berkeley.edu/job-listings> and click "External Applicants" (or "Internal" if you're a current UC Berkeley employee) and then search for keyword "25259", which is the job ID. Use the system to submit your cover letter and resume as a single attachment.

The First Review Date for this job is: October 25, 2021

About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our Guiding Values and Principles, our Principles of Community, and our Strategic Plan.

Departmental Overview

The Institute for Research on Labor and Employment (IRLE) is an interdisciplinary institute at the University of California, Berkeley that is home to several nationally-recognized centers and programs that conduct research, education, and outreach on labor and employment issues. IRLE is housed in a 3 story, 15,000 square foot historical building with over 100 staff, faculty, researchers, students, visiting scholars and other active appointments.

Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant see:

https://www.eeoc.gov/sites/default/files/migrated_files/employers/poster_screen_reader_optimized.pdf

For the complete University of California nondiscrimination and affirmative action policy see: <http://policy.ucop.edu/doc/4000376/NondiscrimAffirmAct>